

September Library Trustees Meeting Minutes

Date: September 19, 2016

Called to order 7:08 pm

Adjourned: 8:22 pm

Location: Marlow Town Library, 12 Church St. Marlow, NH

Board Members Present:

Jeanne Kennedy

Beth Provencher

Al Sparks

Bretton Walsh

Others Present:

Jennifer Brown, Library Director

Ms. Provencher called meeting to order at 7:08pm

1. Report of the Secretary

Meeting minutes from May and June were examined. *Ms. Kennedy motioned to accept the minutes as written. Ms. Walsh seconded. Carried 4-0.*

Ms. Walsh reported the Checking Account balance per bank as of 8/31 is \$3528.59. The Savings Account balance as of 8/31 is \$7256.12 . *Ms. Provencher motioned to approve the Treasurer's Report as written. Ms. Kennedy seconded. Motion carried 4-0*

2. Report of the Library Director

Library Circulations held steady over the summer.

As of 8/31 there is \$91.32 in petty cash. There is \$85 in the fund for printer toner & ink.

Discussed continued confusion about Library hours as expressed by several patrons. Discussion ensued. After a year in place, it was decided the new hours are a better fit for our patrons. *Ms. Kennedy motioned the new hours be made permanent. Mr. Sparks seconded. Motion carried 4-0.* Ms. Brown will order a new sign, and ask Town Office to amend library hours as posted on their pages.

Summer Reading Program Review:

9 children participated. Each child received a Boston Bruins reading poster. Only 1 child attended end of program hike up Pitcher Mountain. The statistical report was filed with the State Library.

NHDBC is no longer doing business with Barnes & Noble, so magazines are no longer available on this platform. Overdrive is currently negotiating with new magazine service for 2017. The majority of members voted to roll the magazine subscription rebate over to the 2017 to help defray the costs of the yet to be determined new magazine fees.

The cost to the Library for each NHDBC check out was \$.77.

Tech Tuesday

2 Patrons attended in July. No one attended in August or September.

Ms. Brown shared the brochure created for the Library for display at the kiosk on Tin Shop Pond. *Discussion ensued. Mr. Sparks*

motioned to accept the brochure as written. Ms. Provencher seconded. Motion carried 4-0.

Mushroom Hike: In excess of 40 people attended. It program was very well received: fun, family friendly and educational. The Library plans to host Justin again next year, possibly for an edible plants hike.

The New assistants are working out very well. Tina has reorganized the Early Reader section. It is now much more user friendly.

The programming budget has just under \$400 left for 2016. *Discussion ensued about how best to spend it. Ms. Provencher motioned that Ms. Brown should book bear expert Ben Kilham for this fall. Mr. Sparks seconded. Motion carried 4-0.* Stoddard has already hosted him, so they aren't interested in sharing this program.

Ms, Brown purchased patron over-the-ear headphones with petty cash.

The Library has created an Instagram account. It will be a good way to showcase new library materials and programs.

It's time to start thinking about the budget for 2017.

Mr. Sparks Motioned to adjourn the meeting at 8:22 pm. Ms. Walsh seconded. Motion carried 4-0.

Respectfully Submitted,

Jennifer Brown, Library Director

